

**POLAND BOARD OF SELECTMEN  
MINUTES OF MEETING  
September 18, 2012**

**ORIGINAL**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Vice Chairperson Larry Moreau called the meeting to order at 6:30PM with Selectmen Lester Stevens, Steve Robinson, and Jim Fernald present. Chairperson Wendy Sanborn was absent with notification. The Town Manager and Assistant Town Manager were also present.

**PUBLIC HEARING – LIMITING THROUGH TRUCKS**

Selectman Robinson moved to open the public hearing at 7:07PM on the proposed amendments to the Limiting Through Trucks Ordinance. Selectman Stevens seconded the motion. Discussion: None.

Vote: 4-yes 0-no

A discussion took place regarding whether or not to post a limited gross vehicle weight (23,000) or to apply simply no through trucking (or a limit of 10,000 GVW). Resident Tom Learned spoke to the Board with his concerns regarding passenger trucks and how quickly the 12,000 registered weight can be reached and or exceeded. Selectman Moreau provided additional background on the proposed amendments and as to why this is before the board. He also explained that it is the Board's intention to send out letters to specifically known companies that travel Poland's roads as well as other companies in the surrounding area.

Selectman Robinson moved to close the public hearing at 7:22pm. Selectman Stevens seconded the motion. Discussion: None.

Vote: 4-yes 0-no

Selectman Robinson moved to approve the proposed amendments to the Limiting Through Trucks Ordinance as presented. Selectman Stevens seconded the motion. Discussion: None.

Vote: 4-yes 0-no

**PUBLIC HEARING - PARKING ON BIRCH DRIVE**

Selectman Robinson moved to open the public hearing at 7:23PM on the proposed amendments to the Parking & Traffic Ordinance. Selectman Fernald seconded the motion. Discussion: None.

Vote: 4-yes 0-no

Dan Murphy, a resident on Birch Drive spoke to the Board noting that this is really more of a neighbor's dispute. He feels there is no reason to have no parking signs. He feels that people are responsible when parking on the road and since the road was paved there is more room on the street as opposed to when the signs were first erected and Birch Drive was still a dirt road. Selectman Moreau is a resident of Birch Drive and stated that he has never seen any real issues with parking.

Selectman Fernald moved to close the public hearing at 7:28PM. Selectman Stevens seconded the motion. Discussion: None.

Vote: 4-yes 0-no

**MINUTES**

Not yet available.

**APPOINTMENTS**

Community & Economic Development Committee – Selectman Robinson moved to appoint Laurel Nadeau and Tom Learned to the Community & Economic Development Committee for a term to expire June 30, 2015. Selectman Stevens seconded the motion. Discussion: None.  
Vote: 4-yes 0-no

**RECOGNITION OF VISITORS** (A list of visitors who attended the meeting are attached to these minutes.) None.

### **OLD BUSINESS**

Wright-Pierce Engineers Water & Sewer Project Summary – Rob Williams provided the Board with a final update on the completion and financial status of the South Village Water and Sewer project. The lines have all been tested and are on line, and the project completion came in at \$260,000+ under bid.

### **H.M. Payson Report on Ricker Trust Investments**

Representatives from HM Payson attended the meeting to discuss with the Board the recently received portfolio of the Ricker Trust funds. Representatives provided a detailed summary of the funds current financial status as well as an explanation as to what information the financial report is providing. It was also explained that HM Payson will prepare a draft administrative policy for the funds and when completed they would like to set up a workshop session (approximately 2 hours) with the Board to go over the policy.

### **REPORTS AND COMMUNICATIONS**

Town Manager's Report – In addition to a written report, the manager provided a verbal summary of activities that took place subsequent to submitting her report:

- Crosswalk request from day care to community school – the town would be responsible for creating the crosswalk – the Board requested that a cost estimate be provided;
- Crack Sealing - only Schellinger Road has been completed;
- Emergency Management updating;
- Attended a meeting with MDOT to discuss the final mile and the expansion of CN Brown;
- Portland Pirates Tickets.

### **Department Head Reports**

Fire Rescue – The Fire Rescue Chief presented the following to the Board:

- The department has been awarded a new Homeland Security Grant in the amount of \$3,459.77 and will be used for towards radios and maintenance of the same;
- Owner's Representative Recommendation / Fire Rescue Station Expansion Selectman Robinson moved to award the Owner's Representative as recommended by the Fire Rescue Station Study Committee contract to RKL Construction at an hourly rate of \$65.00 not to exceed a total of \$50,000. Selectman Fernald seconded the motion. Discussion: None.  
Vote: 4-yes 0-no
- Mutual aid how many were eligible to be charged – more of an expanded service as many of them were charged events.

Public Works – Administrative hours seem excessive; the Board would like a detailed report on what is entailed in this area of work.

Reports for Maintenance – will be quarterly starting with the first in October.

Flaggers – it was suggested that another source be used.

#### Financial Reports FYE 2012

Selectman Fernald questioned the purchase of a Snap On tool purchased under Public Works account 130-01-5180 and asked the manager to find out what it was for and why the purchase was made.

Economic Development – The manager was asked to provide the Board with a financial report on the Community & Economic Development Committee's account.

Selectman Robinson moved to accept the Financial Report as presented. Selectman Fernald seconded the motion. Discussion: None.

Vote: 4-yes 0-no

Communications - The following materials were included in the meeting packets:

Ricker Library Board of Trustee Minutes

Jensen, Baird, Gardner, Henry Correspondence

#### **OLD BUSINESS**

Approve Governance Policy - Selectman Stevens moved to accept the Governance Policy as presented. Selectman Fernald seconded the motion. Discussion: None.

Vote: 4-yes 0-no

Reschedule Health Insurance Workshop - The new date is October 9, 2012 at 7pm in the Old School House.

Joint Public Works Service Agreement - It was asked of the manager to amend the agreement addressing maintenance reports, terms of standard and major equipment operators, and clarification on the number of sweeper use hours.

#### **NEW BUSINESS**

Disposition of Personal Property - Selectman Fernald moved to authorize the Town Manager and Chief Bosse to dispose of the retired Suburban from the Fire Rescue Department according to the guidelines specified in the town Financial Policy. Selectman Robinson seconded the motion. Discussion: None.

Vote: 4-yes 0-no

MMA Voting Delegate - Selectman Robinson moved to nominate Rosemary Kulow as the MMA voting delegate at this year's MMA Convention as presented. Selectman Stevens seconded the motion. Discussion: None.

Vote: 4-yes 0-no

**PAYABLES** - Selectman Robinson moved to approve the bills payable for \$1,352,876.95. Selectman Stevens seconded the motion. Discussion: none.

Vote: 4-yes 0-no

#### **ANY OTHER BUSINESS**

Limiting Through Trucking Ordinance - Selectman Stevens moved to adopt the amended ordinance, which includes those roads already posted, and the new roads added as presented. Selectman Robinson seconded the motion. Discussion: None.

Vote: 4-yes 0-no

Parking on Birch Drive - Selectman Robinson moved to table the parking sign discussion on Birch Drive until additional information is provided. Selectman Fernald seconded the motion. Discussion: None.

Vote: 4-yes 0-no

Walker Property – Workshop Scheduled for October 9, 2012 at 7PM in the Old School House.

Manager's performance review was scheduled for October 2, 2012.

**EXECUTIVE SESSION** - Economic Development

Selectman Robinson moved that the Board of Selectmen enter into executive session with John Cleveland pursuant to Title 1 MRSA Chapter 13 Public Records and Proceedings, § 405 Executive Sessions, § 6 (C) to discuss the consideration of property use or acquisition. Selectman Fernald seconded the motion. Discussion: None.

Vote: 4-yes 0-no

The Selectmen returned to open session 10:05pm.

**ADJOURN** - Selectman Fernald moved to adjourn. Selectman Robinson seconded the motion. Discussion: None.

Vote: 4-yes 0-no

Recorded by: Rosemary E. Roy

Board of Selectmen

Wendy S. Sanborn, Chairperson

Lawrence M. Moreau, Vice Chairperson

Stephen E. Robinson

Lester C. Stevens

James H. Fernald

☐ POLAND PLANNING BOARD

☒ SELECTMEN

☐ OTHER \_\_\_\_\_

Public Attendance

Meeting of

~~Sept 11~~ 9/18/12

MARK BOSSE Poland Fire Dept

Laurel Nadeau

Tom Learned

Torey + Dan Murphy

John Cleveland